

## Setting up Outlook for Android

First install "Outlook for Android" from the Google Play Store

Open Outlook for Android

You will get the following screen



# Outlook

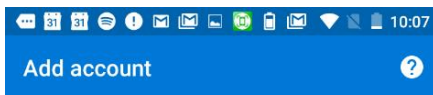
A better way to manage your emails.

GET STARTED

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Press GET STARTED



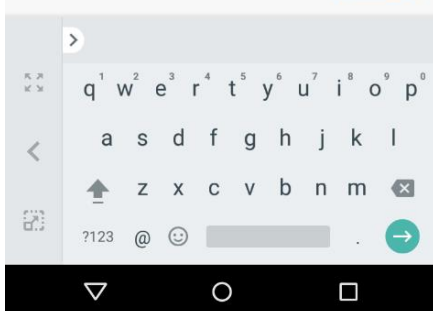
Enter your work or personal email address.

hy3tu9@hyms.ac.uk

Microsoft might email you about the Outlook Mobile app. You can unsubscribe at any time. [View our Privacy Policy.](#)

[@outlook.com](#) [@hotmail.co.uk](#) [@yahoo.co](#)

CONTINUE >



Enter your <user-id>@hyms.ac.uk as your e-mail address then press [CONTINUE >](#)

NOTE: It will then ask if you want allow access for Outlook to your local phones contacts. It is your preference what you allow here.

You will then be taken to the Hull York Medical School login page as shown below. Please enter you username <user-id>@hyms.ac.uk and HYMS password and press Sign In.

# Authenticator

Hull York Medical School

Sign in with your organizational account

hy3tu9@hyms.ac.uk

.....

Sign in

**REMINDER** Sign-in to Office 365 for HYMS with your user-ID in the format: **userid@hyms.ac.uk** and your HYMS password. Click [here](#) for help.

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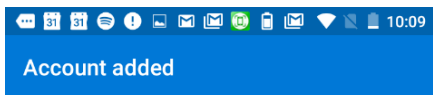
Your android device will then take a short while to setup Outlook for android meanwhile you will get the following screen shown.



Completing log-in...



Outlook for android will ask you ask if you want to add any other accounts. Click SKIP.

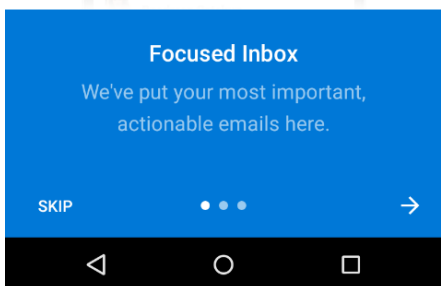
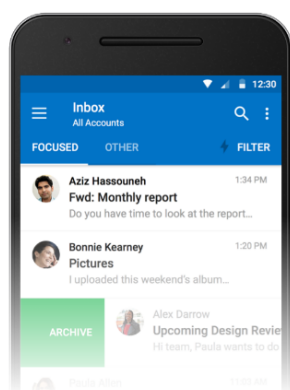


Would you like to add another account now?



You will then get an introduction to using Outlook for Android. Please look at this information as Outlook for Android has a FOCUSED and OTHER tab for e-mail, links through to your Calendar and can access files from Google Drive and OneDrive.

When you have finished press the tick icon or press skip.



You now have access to your HYMS Mail and Calendar as shown below.

eLearning@HYMS 11 Jul
Re: Preparation of 2017/18 Blackboard cours...
Hello All The upgrade of Blackboard is no... 3

Jeffrey P Barber 11 Jul
test from Outlook 2010
This message has no content.

Jeffrey P Barber 10 Jul
Re: argh
butter From: xp test [hy3tu9@hyms.ac.uk]... 3

Jeffrey P Barber 10 Jul
far
This message has no content.

Jeffrey P Barber 10 Jul
a
This message has no content.